WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION AND SKILL DEVELOPMENT

(A Statutory Body under Government of West Bengal Act XXVI of 2013)

TECHNICAL EDUCATION DIVISION

Karigari Bhawan, 4th Floor, Plot No. B/7, Action Area-III, Newtown, Rajarhat, Kolkata–700160

Memo No.: WBSCTVESD/TED/2019-20/01535   Dated: 24 January, 2020

NOTIFICATION

Subject: Activation of Online Transfer Application Portal
for the academic session 2019–2020

Kind Attention: Principal(s) / Officer(s)-in-Charge
All Government and Government Sponsored Diploma Institutes
(Engineering & Technology, Architecture)

This is to inform you that after careful consideration of the matter of **transfer of diploma students from one Government/Government Sponsored Polytechnic to another Government/Government Sponsored Polytechnic**, the Council has decided to introduce online system to facilitate submission of transfer-prayer by the students.

Details of transfer modalities are furnished below:

1) Online application portal for transfer will be activated in the Council's website, **www.webscte.co.in** on **05.02.2020**.

2) The **transfer application portal shall remain active up to 25.02.2020.**

3) Transfer will be allowed **based on the rank in JEXPO/VOCLET/Pharmacy** and preference of choice of polytechnic.

4) Transfer will be allowed against **existing vacant seats** only.

5) **No branch transfer will be allowed.**

6) No transfer of student will be allowed from or to Darjeeling Polytechnic, as from admission point of view it is a standalone polytechnic.

7) Only **registered** and **regular students** will be allowed transfer. Respective Principals/Officers-in-Charge of the polytechnics have to ensure **registration** and **regularity** of a transfer-seeker **before validation** of the students' **online transfer application.**

8) Willing students have to login into the portal by entering their JEXPO/VOCLET/Pharmacy **Enrolment No. and Registration No.**

9) Applicants have to upload photo, signature and scanned documents (as mentioned in the web-portal).

10) **Individual students have to take a printout of the whole set of application with enclosures and submit the same to his/her polytechnic by 26.02.2020.**

11) **No transfer application after the specified period shall be entertained.**

12) Transfer applications without **genuine and valid ground(s)** will not be entertained.

13) Concerned polytechnics have to validate each and every valid online transfer application through Institute login. Otherwise, online applications will not reach the central database.

14) **Institute login shall remain active for validation of online applications up to 28.02.2020.** After that, there will no scope of validation of the same.

15) Respective polytechnics have to **authenticate** all **received and validated transfer applications along with consolidated list** (available in the institute portal, after final submit) and submit those to the office of the Council at **Karigari Bhawan, 4th Floor, Rajarhat, Kolkata-700160 by 02.03.2020.**

16) Transfer order with list of transferees will be e-mailed to all concerned polytechnics.

17) Concerned polytechnics shall display the list of transferred students on the notice boards.

18) Transfer memo to the students by the respective Polytechnics shall be issued only after completion of 2nd/4th semester examinations, on receipt of the Transfer Order from the Council and after obtaining written consent from the individual transferees against the transfer order.

Application for transfer does not necessarily ensure transfer of a student. Without having sufficient and valid ground(s), proper rank in JEXPO/VOCLET/ Pharmacy and above all, availability of vacancies, transfer shall not be allowed.

Sandip Kundu
24.01.2020

Senior Administrative Officer (TE)
WBSCT&VE&SD (TED)